

Adirondack Curriculum Project, Inc. Board Meeting
9/14/04 5:00pm Tupper Lake, NY
Minutes

Present: Marilyn Broome, Jack Drury, Celia Evans,
Helen Branigan, Kathy Hargis (what time?), Sarah
Bencze, Terri Smith Sandy Hildreth, Wayne Miller
and Sandy Bureau

Guests Jen Kretser and Marilyn Gillespie

The meeting was called to order by Vice President
Jack Drury at 5:15 pm in the meeting room of the
Natural History Museum of the Adirondacks' offices
in Holy Ghost Academy in Tupper Lake, NY.

President Broome asked Vice President Drury to
facilitate the meeting

o There were no adjustments to the agenda

o Motion to approve the agenda. Celia Evans
moved/Sandy Hildreth second. Motion carries
unanimously

o Financial Report

Sandy Bureau prepared account summaries for
checking and breakout reports for the NEA grant and
ACT. Copies included in the files

As presented balance in the checking account as of
was \$468.64

Of that amount there is a balance of \$361 in the
NEA grant and \$745 in the Adirondack Community
Trust grant account.

Discussion about transferring balance from NEA to
ACT since the ACT money was used to continue the
NEA grant. Some debate over whether that could

actually be charged against the NEA grant money since it was not part of the original grant. Sandy Hildreth will pursue.

Motion to approve the financial report as submitted. Terri Smith moved/Helen second. Unanimously carried.

o **Motion to Approve the Minutes from June 1, 2004.**

Sarah Bencze moved/Wayne Miller second. Motion carries Broome, Drury, Evans, Branigan, Bencze, Smith, Hildreth, and Miller for. Bureau abstain

o **Web Site Report presented by Sandy Hildreth**

< 10 hits/ day on the average
80 Challenges now on-line
23 in arts 15 new from Forever wild
27 in ELA
0 in Health, PE, Home Ec

Discussion on how best to get Challenges for that category

Discussion on how to increase hits. Save discussion for update section

o **Update on how we are doing with our five priorities**

1) Regularly scheduled profit-making workshops

Arts Forever Wild: Sandy H clarified that technically this was not a for-profit venture, but reported on the summer workshop extension for the summer 2003 NEA participants. Only 4 participants did not return a challenge

FEH BOCES workshop Sandy and Sarah spoke about the two-day workshop held this summer. 13 new challenges were added. Discussion centered on how much BOCES made from the workshop. How important it was to show to other BOCES that this could be profitable for them. Sandy H passed around

newspaper article about the workshop (copy included in the files)

Discussion turned to building in overhead administrative costs into each grant. Discussion about putting a package together for BOCES. Idea of adopting a school; meeting with the administrator, make them a partner in the project. Look at schools in need of improvement

2) To have at least five challenges in each ACP area for Elem/MS/HS

See web site report above

3.) To be a presence at regional workshops and events

Sandy Bureau attended Adirondack Museum Educator's Open House

4) To expand our Web presence

Discussion about cross media promotion.

5.) To have a committee structure that includes:

- a Workshop Committee
- a Challenge Committee
- a Web Site Committee
- a Trailways Committee

Discussion centered on how to best get the groups up and running. Questions about who was on what committee. These are the following assignments:

Workshop--Celia, Marilyn, Sandy H, Kathy

Challenges-- Terri, Jack, Celia, Sarah

Web--Wayne

Trailways--Sandy and Helen.

Members agreed to meet before the next board meeting and discuss tasks, priorities and possible members.

o Celia updated the group on the Forest Service cooperative agreement. \$28,000 was awarded. ACP, Forest Service and Paul Smiths College. Part of the grant provides for the production of a book. ACP will retain rights to sell book. The grant provides money for a two-day workshop for teachers to develop Challenges and follow up.

o Sandy Hildreth updated the group on NYSCA Grant. \$10,000 Kathy Hargis and Sandy Hildreth co-directors Those who have submitted a challenge already can participate. Participants pick an artist or performer to work with and develop Challenges.

Old Business

Helen spoke with Jim Waterson from SLU about the possibility of an admin intern for the ACP. He was interested. Board agreed to have Helen pursue.

New Business

Election of new officers. Discussion about whether we had indeed designated an annual meeting in the by-laws. (We have) We should have elected new officers at the June meeting. It does state in the by-laws

" SECTION 3. ELECTION AND TERM OF OFFICE

Officers shall be elected by the Board of Directors, at the annual meeting, and each officer shall hold office until he or she resigns or is removed or is otherwise disqualified to serve, or until his or her successor shall be elected and qualified, whichever occurs first. "

Board agreed to elect a slate at this meeting. The current slate of Marilyn Broome as President, Jack Drury as Vice President and Sandy Bureau as Secretary/ Treasurer was renominated. Nominees

accepted. Board moved to approve the slate.
Unanimous

From the Board

Locations and dates for the upcoming year

December 2004 Newcomb, NY
March 2005 Newcomb, NY
June 2005 Paul Smith's, NY
September 2005 Tupper Lake, NY

The workshop committee is going to meet October 19
at 5:30 at the Blarney Stone in Long Lake

The Challenge committee is going to meet November 9
at 4:00 at the Tupper Lake Elementary School then
go for dinner at the Smokehouse.

Trailways committee will correspond via e-mail

Adjourn

Motion to adjourn. Carried unanimous. 8:04 pm