

Adirondack Curriculum Project, Inc. Board Meeting
1/4/05 5:00pm Newcomb Central School
(December meeting postponed)

The Board meeting of the Adirondack Curriculum Project was called to order at 5:15 pm

Members Present: Jack Drury, Bob Brown, Terri Smith, Sandy Bureau, Marilyn Broome (5:25), Celia Evans (5:40) and Sandra Hildreth (6:20). Guests Dick Broome

Motion to approve Minutes from September 14, 2004. Smith moved/Drury second. All in favor. Motion carries.

Motion to adjust the agenda by removing discussion about involvement of new volunteers until next meeting. Brown moved/Smith second. All in favor. Motion carries

o Financial Report

Sandy Bureau handed out the amended financial report from September that shows the deposit of the \$750 from the BOCES conference. Amended balance in ACP coffers as of September 5, 2004 is \$1952.09

New balance as of December 6, 2004 is \$11,952.24. Of this money, \$361 was unexpended money from the NEA Arts Forever Wild grant, \$745 from the Adirondack Community Trust and \$10,000 from the newest grant from the NY State Council on the Arts. This leaves the ACP with \$846.24 available for general use.

o Web Site Report

Sandy Hildreth delivered this upon her arrival. No new updates. New challenges should first go to Challenges committee.

o Reports from the Committees

Workshop Committee--Delivered by Marilyn Broome and Celia Evans

Group has met once. Discussed format of workshops. Agreed to nothing shorter than one day, two-day ideal. Question about role of 1 hr presentations and maximum time lapse between days of workshop. Goals of committee attached.

Challenge Committee--Delivered by Jack Drury

Minutes from the two meetings handed out. Discussion ensured about issues raised in committee meetings Jack handed out the new product quality checklist by which Challenges could be evaluate. Group discussed whether all Challenges should be posted since some clearly did not meet the standard. Terri argued that even though some Challenges were incomplete that they still sometimes provided her with wonderful ideas. Group discussed some kind of disclaimer or "stamp of approval" Committee is going through the present Challenges and scoring them using the list. Committee asks for feedback on the list.

Bob Brown asked to be added to the Challenge Committee. Jack announced that they had added two new volunteers, Jen Kretser and Marilyn Gillespie

Web Site Committee--Wayne and Sandy. Sandy rolled into her website report. They have not met officially.

Trailways Committee--Delivered by Sandy Bureau
Sandy Bureau and Helen Branigan have corresponded via e-mail and propose a motion to do away with the "trailways" committee and establish a "Development" committee. Sandy outlined their discussions and passed out the goals of the new committee.

Motion was made to do away with the "trailways" committee and establish a new committee, the "Development" committee with the goals outlined in proposal. Smith/Evens 2nd Discussion ensued. Concern that with the elimination of the trailways committee that some piece originally intended for the Trailways committee would be lost, like attendance and presentations at regional events. Also group asked that committee discuss its name. Is the committee more promotional than development? Interest in name that is more creative.

o Update on Grants

Celia spoke about the progress on the US Forest Service cooperative agreement for the workshop this summer. The Sagamore had been secured and she was finishing up the brochure for mailing. Group discussed whether the brochure and other material should go through the new "development committee" Group agreed that these materials should pass

through the development committee to ensure a consistent institutional message and for record keeping purposes.
Date of Workshop June 26-28, 2005

Old Business

New Business

Regular meetings of an Executive Committee--Sandy Bureau. proposed that an executive Committee convene in person or virtually sometime before each Board meeting for the purposes of specifically looking at the operation of the ACP. Group agreed. Jack suggested that Sandy put together some agenda ideas and e-mail them around to the committee (Marilyn, Jack and Sandy B)

From the Board

Meetings with Teacher Center Directors--Jack Drury spoke of his meetings with Deb Stout from the Adirondack Teacher Center and Diane Bonafont from the North Country Teacher Resource Center. Both were receptive to holding ACP workshops for teachers. Workshop committee will put together a package to send out to them.

Sandy H spoke about her invitation and presentation for the ACP at a Clifton-Fine Central School staff development day. Off to a rocky start participants ended up planning an Adirondack Day.

Adjourn

Meeting was adjourned at 6:45pm

Next Meeting March 1st Paul Smith's College

Hand outs at Meeting

Goals of Workshop committee

Goals of the Workshop Committee

1. Establish protocol for workshops which will reflect the constructivist approach and will model the writing of a challenge.

2. Recruit new members for our committee by contacting previous people and by personal contact.
3. Create a brochure (posted also on the web) explaining the types and nature of the workshops we offer.
4. In order to disseminate information about our workshops we need to establish and update contact list(s) of
 - a. decision makers (dir. of curr. principals and superintendents)
 - b. participants of prior workshops
 - c. individuals who have participated in other Adirondack activities (i.e. Envirothon, Riverwatch, adk workshops sponsored by other organizations)
5. Recruit a school willing to become a model school for ACP
6. Present a workshop to assist schools in the planning and implementation of an adk day/week celebration.
7. Plan workshop(s) to be held with in this and every school year
8. Continue to seek grant funds to run summer or school year workshops.